



Weekly Facilities Memo

Monday, May 18 – Sunday, May 24, 2015

Room	Event	Date & Time	End Date	Contact Person
<u>Monday, May 18</u>				
Evening Administrator				
Fairfield – Peter Cammish (707) 724-0799				
Vallejo – Erik Visser (707) 330-2723				
101	Drop-In Tutoring for Sociology	8:00 a.m. – 10:00 a.m.	To 05/20/15	Lorenzo Hays-Phillips
101	Drop-In Tutoring for Writing	10:00 a.m. – 12:00 p.m. & 2-3p.m.	To 05/20/15	English Professor
101	Drop-in Tutoring for Business	10:00 a.m. – 11:00 a.m.	To 05/18/15	Thom Watkins
101	Drop-In Tutoring for Chemistry	10:00 a.m. – 2:00 p.m.	To 05/20/15	Chemistry Professor
101	Drop-in Tutoring for Astronomy	12:00 p.m. – 2:00 p.m.	To 05/20/15	Paige Hall
101	Drop-In Tutoring for Math & Physics	2:00 p.m. – 8:00 p.m.	To 05/20/15	Robert Payawal
103	Nursing	10:00 a.m. – 12:30 p.m.		Valerie Ozsu
155	Water/Wastewater Meeting	8:00 a.m. – 3:30 p.m.		Deborah Mann
414	Student Success Meeting	3:00 p.m. – 4:00 p.m.	<i>Open @ 3p.m.</i>	Dr. Jerry Kea
414	IT – Setup for Video Interviews	4:00 p.m. – 6:00 p.m.		Galen Tom
442	Assessment Testing	1:00 p.m. – 5:00 p.m.	<i>Sign up at www.solano.edu/assessment</i>	Nazia Mostafa
446	Foster & Kinship Care Education	5:30 p.m. – 9:30 p.m.	<i>Open @ 5:30p.m.</i>	Dottie Fair
611	Human Resources	12:00 p.m. – 5:00 p.m.		Wade Larson
Pam Keith Conference Rm.	President's Cabinet Meeting	9:30 a.m. – 12:00 p.m.		Jill Crompton
Pam Keith Conference Rm.	VPSS Hiring Committee	12:00 p.m. – 5:00 p.m.		Human Resources
707	Student Success Workshop	9:00 a.m. – 11:00 a.m.	To 05/18/15	Natalie Bradley
736	Student Success Workshop	12:00 p.m. – 2:00 p.m.	To 05/18/15	Natalie Bradley
802	Final Exam	6:30 p.m. – 8:30 p.m.		Danielle Widemann
803	Student Success Workshop	3:00 p.m. – 4:30 p.m.	To 05/18/15	Natalie Bradley
806	Student Success Workshop	2:30 p.m. – 4:00 p.m.	To 05/18/15	Natalie Bradley
1001	Horticulture Club Meeting	5:00 p.m. – 9:00 p.m.		Ken Williams
Cafeteria	Classified BBQ	8:00 a.m. – 2:00 p.m.	<i>BBQ time 11-1p.m./Setup required</i>	Rachel Ancheta

1521 PRECALC
 1529 Office Hours
 1634 Nutrition 10 Final Exam
 1700 Lobby Women's Soccer Team Signing Day
 1775 Women's Soccer
 Pool Solano Aquatic Sea Otters (SASO)
 Tennis Courts Cello Tennis
 Vacaville Center – 138 Drop-In Tutoring for Writing

Monday, May 18 (con't)

Evening Administrator

Fairfield – Peter Cammish (707) 724-0799

Vallejo – Erik Visser (707) 330-2723

2:00 p.m. – 2:50 p.m. To 05/18/15
 12:10 p.m. – 12:40 p.m. To 05/18/15
 6:00 p.m. – 8:00 p.m.
 1:30 p.m. – 2:30 p.m. *Sam will do the setup*
 1:50 p.m. – 2:50 p.m. To 05/20/15
 4:15 p.m. – 6:30 p.m. To 05/29/15
 8:00 a.m. – 8:15 p.m. *Courts 9-12*
 12:00 p.m. – 1:30 p.m. To 05/20/15

Doug Pierce/Basil
 Jennifer Aguayo Vazquez
 Robin Sytsma
 Jeff Cardinal
 Jeff Cardinal
 Paul Mazzarelle
 Phil Cello
 English Professor

Tuesday, May 19

Evening Administrator

Fairfield – Eric Thelen (707) 724-0799

Vacaville – Renee Pegues (707) 317-3148

101 Drop-In Tutoring for Sociology
 101 Drop-In Tutoring for Writing
 101 Drop-in Math & Physics
 101 Drop-In Tutoring for Drafting
 101 Drop-In Tutoring for Math & Chemistry
 103 Nursing
 103A Nursing
 155 Umoja
 308 BIO 04 Final
 414 Interviews
 414 International Students Workshop
 431 Gainful Employment Reporting Meeting
 431 ASC Task Force
 442 Assessment Testing
 446 Foster & Kinship Care Education
 611 Human Resources
 Honeychurch Boardroom Campus Wide Forum
 702 Group Study Session – Intro to Psychology
 806 CALC 2 Study Session
 902 Human Services Coordinators Meeting
 1239 Solano Choral Society
 Faculty/Staff Lounge Foreign Language

8:00 a.m. – 1:00 p.m. To 05/20/15
 9:30 a.m. – 12:30 p.m. To 05/20/15
 4:00 p.m. – 6:00 p.m. To 05/20/15
 1:00 p.m. – 3:00 p.m. To 05/20/15
 10:00 p.m. – 2:00 p.m. & 3-8p.m. To 05/20/15
 9:00 a.m. – 12:00 p.m.
 9:00 a.m. – 12:00 p.m.
 9:00 a.m. – 2:00 p.m. To 05/19/15
 8:00 a.m. – 11:00 a.m.
 8:00 a.m. – 2:00 p.m. *Open @ 8a.m.*
 3:30 p.m. – 4:30 p.m.
 11:00 a.m. – 12:00 p.m.
 12:00 p.m. – 1:30 p.m.
 1:00 p.m. – 5:00 p.m. *Sign up at www.solano.edu/assessment*
 5:30 p.m. – 9:30 p.m. *Open @ 5:30p.m.*
 8:00 a.m. – 12:00 p.m.
 10:30 a.m. – 4:00 p.m. *Audience style*
 2:30 p.m. – 4:00 p.m. To 05/20/15
 10:00 a.m. – 10:50 a.m. To 05/19/15
 10:00 a.m. – 11:00 a.m.
 7:00 p.m. – 10:00 p.m. To 05/19/15
 3:00 p.m. – 5:00 p.m.

Lorenzo Hays-Phillips
 English Professor
 Math/Physic Instructor
 Shawn Carney
 Dr. Faye Campbell
 Glenn Burgess
 Glenn Burgess
 Karen McCord
 Patricia Itaya
 Monique Chappel
 Laurie Cheatham
 Maureen Mason-Muyco
 Charles Spillner
 Nazia Mostafa
 Dottie Fair
 Wade Larson
 Laurie Gorman
 LaNae Jaimez
 Doug Pierce/Jordan
 Janet Leary
 Kristy Juliano
 Lorna Marlow-Munoz

Cafeteria Celebration Breakfast
 Back half of Cafeteria Nurse 065
 1521 CALC 3 & Linear Algebra Study Session
 1526 CALC 1 Study Session
 1529 CALC 1 Study Session
 1737 Season End Athletics Department Meeting
 1746 Tutoring
 Pool Solano Aquatic Sea Otters (SASO)
 Tennis Courts Cello Tennis
 1852 BIOT 160 Independent Study/Honors Course
 1877 Office Hours
 1879 Office Hours
 Vacaville Annex – 106 LinkedIn Advance
 Vacaville Annex – WFDC SBDC Training
 Vacaville Center – 235 Office Hours

Tuesday, May 19 (con't)

Evening Administrator

Fairfield – Eric Thelen (707) 724-0799

Vacaville – Renee Pegues (707) 317-3148

9:00 a.m. – 11:00 a.m.
 12:30 p.m. – 3:00 p.m.
 1:00 p.m. – 1:50 p.m.
 1:00 p.m. – 1:50 p.m.
 9:00 a.m. – 9:50 a.m.
 10:00 a.m. – 11:30 a.m.
 4:30 p.m. – 7:30 p.m.
 4:15 p.m. – 6:30 p.m.
 8:00 a.m. – 8:15 p.m.
 12:00 p.m. – 4:00 p.m.
 8:30 a.m. – 9:00 a.m. & 12:15-12:30 p.m.
 9:00 a.m. – 9:30 a.m.
 5:00 p.m. – 9:00 p.m.
 8:00 a.m. – 5:00 p.m.
 11:30 a.m. – 12:30 p.m.

*See JJ or Candy for setup
 Classroom style*

To 05/19/15
 To 05/19/15
 To 05/19/15

To 05/20/15
 To 05/29/15

Courts 9-12

To 05/19/15
 To 05/19/15
 To 05/19/15

To 05/19/15

Dr. Yashica Crawford
 Glenn Burgess
 Doug Pierce/Nick
 Doug Pierce/Alden
 Doug Pierce/Andrew
 Erik Visser
 LaNae Jaimez
 Paul Mazzarello
 Phil Cello
 Michael Silva
 James Long
 Natosi Johanna
 Greg Schwei
 Penwell/Pegg
 Nicole Wilson

101 Drop-In Tutoring for Sociology
 101 Drop-In Tutoring for Writing
 101 Drop-In Tutoring for Chemistry
 101 Drop-In Tutoring for Math & Physics
 402/403 CaWORKS End of the Year Celebration
 414 Early College High School Meeting
 431 Veteran's Voc Rehab Counselor
 442 Assessment Testing
 Pam Keith Conference Rm. Deans' Meeting
 Honeychurch Boardroom Shared Governance
 Honeychurch Boardroom Measure Q Steering Committee Meeting
 Honeychurch Boardroom Boardroom Setup for Board Meeting
 Honeychurch Boardroom Governing Board Meeting
 702 Group Study Session – Intro to Psychology
 705 ASTRO 010 Online Final
 714 Foreign Language Graduates Ceremony

Wednesday, May 20

Evening Administrator

Fairfield – Leslie Minor (707) 724-0799

8:00 a.m. – 10:00 a.m.
 10:00 a.m. – 12:00 p.m. & 2-3p.m.
 10:00 a.m. – 2:00 p.m.
 2:00 p.m. – 8:00 p.m.
 1:00 p.m. – 6:00 p.m.
 3:30 p.m. – 4:30 p.m.
 8:30 a.m. – 2:00 p.m.
 9:00 a.m. – 1:00 p.m.
 9:00 a.m. – 11:00 a.m.
 2:00 p.m. – 4:00 p.m.
 4:00 p.m. – 5:00 p.m.
 5:00 p.m. – 6:00 p.m.
 6:30 p.m. – 10:00 p.m.
 2:30 p.m. – 4:00 p.m.
 6:00 p.m. – 7:50 p.m.
 4:00 p.m. – 5:00 p.m.

Needs wall opened/1/2 round tables pushed together

Sign up at www.solano.edu/assessment

*Large w/25 chairs
 Large w/25 chairs
 Audience style*

To 05/20/15

Open @ 6p.m.

Lorenzo Hays-Phillips
 English Professor
 Charles Spillner
 Robert Payawal
 Makesha Thomas
 Jose Ballesteros
 Amy Utt
 Nazia Mostafa
 Laurie Gorman
 Laurie Gorman
 Renee Pegues
 Jill Crompton
 Dr. Jowel Laguerre
 LaNae Jaimez
 Katie Berryhill
 Lorna Marlow-Munoz

1245	Steel Drum
Theatre	Nursing Graduation Ceremony
Faculty/Staff Lounge	Graduation Prep Day
Cafeteria	Nursing Graduation Reception
Cafeteria	Graduation Prep Day
1645	Veterans Meet Up
1700 South Lobby	Men's/Women's Basketball Signing Ceremony
1738	Tutoring
1775	Women's Soccer
Gym	Volleyball
Pool	Solano International Club
Pool	Solano Aquatic Sea Otters (SASO)
Softball Field	Lady Spartan Fastpitch Softball
Tennis Courts	Cello Tennis
Vacaville Annex – WDCE	Intro to QuickBooks
Vacaville Center – 138	Drop-In Tutoring for Writing

Wednesday, May 20 (con't)

Evening Administrator

Fairfield – Leslie Minor (707) 724-0799

6:00 p.m. – 9:00 p.m.	To 05/20/15	Derek Smith
9:00 a.m. – 12:30 p.m.	75 Chairs needed on stage	Glenn Burgess
8:00 a.m. – 10:00 p.m.		Dena Hudson
10:00 a.m. – 3:00 p.m.	Reception time 1p.m./Setup required	Glenn Burgess
3:00 p.m. – 10:00 p.m.	Setup required	Dena Hudson
10:00 a.m. – 2:00 p.m.	To 12/13/15	Greg Schwei
6:30 p.m. – 8:30 p.m.	Sam will do the setup	Borchert/Nagle
4:30 p.m. – 7:30 p.m.	To 05/20/15	LaNae Jaimez
1:50 p.m. – 2:50 p.m.	To 05/20/15	Jeff Cardinal
5:30 p.m. – 9:00 p.m.		Darla Williams
2:00 p.m. – 4:00 p.m.		Laurie Cheatham
4:15 p.m. – 6:30 p.m.	To 05/29/15	Paul Mazzarelle
4:00 p.m. – 9:00 p.m.	To 12/30/15	Linus Schlumpberger
8:00 a.m. – 8:15 p.m.	Courts 9-12	Phil Cello
5:30 p.m. – 6:30 p.m.		Anita Johnson
12:00 p.m. – 1:30 p.m.	To 05/20/15	English Professor

Thursday, May 21

Evening Administrator

Fairfield – Robin Darcangelo (707) 724-0799

442	Assessment Testing	9:00 a.m. – 1:00 p.m.	Sign up at www.solano.edu/assessment	Nazia Mostafa
611	Fiscal Services Meeting	9:00 a.m. – 12:00 p.m.		Laura Convento
611	Human Resources	2:30 p.m. – 4:00 p.m.		Rachel Ancheta
902	CDFS Interviews	1:30 p.m. – 5:00 p.m.	Open @ 1:30p.m.	Amy Obegi
Faculty/Staff Lounge	Graduation Reception	8:00 a.m. – 2:00 p.m.		Dena Hudson
Cafeteria	Graduation Reception	10:00 a.m. – 2:00 p.m.		Dena Hudson
Pool	Solano Aquatic Sea Otters (SASO)	4:15 p.m. – 6:30 p.m.	To 05/29/15	Paul Mazzarelle
Tennis Courts	Cello Tennis	8:00 a.m. – 8:15 p.m.	Courts 9-12	Phil Cello
Softball Field	Nor Cal Elite Fastpitch Softball	4:00 p.m. – 9:00 p.m.	To 12/31/15	Bobby Cameron
Hollister Stadium	Graduation 2015	8:00 a.m. – 4:00 p.m.	Graduation start time is 10:30a.m.	Hudson/Slade
Vacaville Annex – 106A	Orientation	5:00 p.m. – 8:00 p.m.		Shemila Johnson
Vallejo Center – 125	Assessment Testing	9:30 a.m. – 1:30 p.m.	By appt. only/SCC ID number & Photo ID required	John Siefert
Vallejo Center – 204	Vallejo Center Health Classes Meeting	8:00 a.m. – 9:00 a.m.		Laurie Gorman

		<u>Friday, May 22</u>			
442	Assessment Testing	9:00 a.m. – 1:00 p.m.	<i>Sign up at www.solano.edu/assessment</i>	Nazia Mostafa	
611	Interviews	8:00 p.m. – 5:00 p.m.		Ay Obegi	
Pam Keith Conference Rm.	Fresh & Natural Service Contract Discussion	11:00 a.m. – 1:00 p.m.		To 05/29/15	Yulian Ligioso
Pool	Solano Aquatic Sea Otters (SASO)	4:15 p.m. – 6:30 p.m.		<i>Courts 9-12</i>	Paul Mazzarelle
Tennis Courts	Cello Tennis	8:00 a.m. – 8:15 p.m.		To 12/30/15	Phil Cello
Softball Field	Lady Spartan Fastpitch Softball	4:00 p.m. – 9:00 p.m.		Linus Schlumpberger	
		<u>Saturday, May 23</u>			
Gym	Fairfield Ballers	8:00 a.m. – 9:00 p.m.	<i>4 hrs custodial for cleanup Court 12</i>	Steven Carter	
Tennis Courts	Cello Tennis	7:00 a.m. – 8:00 p.m.		Phil Cello	
		<u>Sunday, May 24</u>			
Gym	Fairfield Ballers	8:00 a.m. – 4:30 p.m.	<i>4 hrs custodial for cleanup Court 12</i>	Steven Carter	
Tennis Courts	Cello Tennis	7:00 a.m. – 8:00 p.m.		Phil Cello	
Softball Field	Lady Spartan Fastpitch Softball	8:00 a.m. – 7:00 p.m.		To 12/27/15	Linus Schlumpberger